Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**IET BHADDAL TECHNICAL CAMPUS, BHADDAL (ROPAR)**
Name of the head of the Institution	**Dr. J S Kanwar**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01881224606**
Mobile no.	**7837336450**
Registered Email	**principal@ietbhaddal.edu.in**
Alternate Email	**iqac@ietbhaddal.edu.in**
Address	**Village: Bhaddal, P.O.Mianpur**
City/Town	**Rupnagar**
State/UT	**Punjab**
Pincode	**140108**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mr. Vishal Arora**
Phone no/Alternate Phone no.	**01881224606**
Mobile no.	**9888188883**
Registered Email	**principal@ietbhaddal.edu.in**
Alternate Email	**info@ietbhaddal.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ietbhaddal.edu.in/CellsCommittees/IQAC

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://ietbhaddal.edu.in/CellsCommittees/IQAC

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B**	**2.5**	**2014**	**02-Jul-2014**	**01-Jul-2019**

6. Date of Establishment of IQAC

06-Dec-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Induction Program	**23-Jul-2018**	**38**

	5	
NASA	18-Oct-2018 4	1500
Workshop on Data Analysis	26-Nov-2018 5	17
Feedback collected	18-Apr-2019 1	500

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Hosted the national event i.e. NASA in IET Bhaddal Technical Campus

Conducted Remedial Classes for weak students

Celebration of International women day on 08/03/2019 in collaboration with women cell

Collaboration with NIELIT, Chandigarh

Conducted Seminars,Industrial visit,FDPs,Workshops, Expert Talk etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Host the national event	Hosted the national event NASA in IET Bhaddal Technical Campus
B.Pharmacy	New Course B. Pharmacy was commenced
Continue working on quality education	Conducted workshops,industrial visit, seminars, expert talk etc.
Remedial Classes	Remedial classes for weak students conducted
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	29-Dec-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

CURRICULUM PLANING AND IMPLEMENTATION(2018-19) FOLLOWING PROGRAMMES RUN AT IET BHADDAL 1 ENGGINEERING 2 BUSINESS ADMISTARTION 3 COMPUTER APPLICATIONS 4 ARCHITECTURE 5 PHARMACY 6 BCOM 7 BSC HMCT 8 BSC AICRAFT 9 BSC AGRICULTURE HONS THESE ROG HAD VARIOUS COURSES LIKE B.TECH (CSE,ME,EE,CIVIL),M.TECH (cse,EE),,MBA,MCA,B.ARCH,M.ARCH,B.HARMACY,B.SC (AGR), BSC HMCT,BBA,BCA, BCOM. UNDER Bhaddal Institutes IET Bhaddal technical campus following institutes run Iet Bhaddal Ips Bhaddal Gcsivs Bhaddal The institutes are affiliated to AICTE

via IKGPTU Jalandhar and Non- aicte Courses through IKGPTU ALL ACADEMICS IS FOLLOWED AS PER instructions from IKGPTU IKGPTU issues an academic calendar based on which institute design its academic calendar based on activities like internal Exams, Sports activities, college festivals and University Examinations Meeting of academic board of Institute Held which Includes Director Campus, Principals and Hod's of various departments and internal activities to be done during academic calendar and discussed and Implemented Department head Prepares workload of all departments after approval of workload From Director It includes commencement date, closing date, dates of internal tests, college festivals, events dates, practical exams, etc. Departmental Heads prepare load distribution sheets for all programs. After approval of the load distribution sheet by the Director, the departmental time table is implemented and accordingly, faculty prepare their course files and notes files which include power point presentations, videos, assignments schedule etc. To ensure effective curriculum delivery, every faculty member submits a day wise teaching plan of the complete syllabus to the Head at the beginning of each semester. HOD Meeting with students The Heads maintain continuous liaison with their students. Regular interaction with student council members of every class ensures that teachers complete their syllabus in time and to the complete satisfaction of the students. Feedback from stakeholders The responses gathered via the student feedback help us to identify the areas of improvement. During the semester, student's feedback on faculty is collected and the same is conveyed to the faculty. In addition, we have started collecting the Alumni feedback on Training and Placement, Course Content, the Effectiveness of Lab Sessions, the Department's learning atmosphere, etc. In the same way, Parents, Teachers and Employers feedback are also equally essential for us to improve the overall performance of the institutes. Lectures/Seminars/Workshops each department invites academic experts from reputed universities to deliver expert talks in their respective field of work. Each department also invites industry experts to enable the Students to visualise what they have learned in the classroom to the actual industrial situations. It helps the students to get an insight into the real world. The students are encouraged to undertake live projects and internships to supplement learning. Departmental Activities The Departmental Activities are essential for the student's overall development and enhances their employability skills. These activities focus on imparting technical knowledge along with its application in the practical world. Simultaneously, personality development of students is also given priority by conducting additional activities like Soft Skill, Aptitude, Technical Quiz Competition, Group Discussion, Debate and Industrial Visits etc. Completion of Syllabus Departments complete their

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BPharm	Pharmacy	05/05/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BTech	CSE	01/07/2015
BTech	ME	01/07/2015
BTech	CE	01/07/2015
BTech	EE	01/07/2015
MCA	MCA	01/07/2015
MBA	MBA	01/07/2015
Mtech	CSE	01/07/2015
Mtech	EE	01/07/2015
BArch	B.Arch	01/07/2015
MArch	B. Arch	01/07/2015
BBA	BBA	01/07/2015
BCA	BCA	01/07/2015
BCom	B.Com	01/07/2015
BSc(Agriculture)	B. Sc. - Agriculture (Hons.)	01/07/2015
BHMCT	BHMCT	01/07/2015
BSc	Aircraft Maintenance	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
[View Uploaded File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback has become a widely used method to evaluate and improve teaching Effectiveness beside other support Facilities. Feedback From Stake holders enables us to know What Institute is Doing that facilitates learning and also what adjustments are required to be made .Even minor change can make a huge Difference in overall satisfaction of all stakeholders .It Is beneficial Because it generates and maintains active participation and confidence of all stakes holder in Institutes methodology. The Institute is using students feedback as a base of making improvement to existing system after its proper review and analysis . W.R.T to curriculum feedback, structured questionnaire are floated to students at the end of semester which is focused on evaluating the quality of delievery Feed backof other areas like hostels,TPO, Canteens, sports, transport, are allowed to comment With their overall satisfaction with institutes TPOS maintains Regular liaison with employers and Training organization Feedback is Regulary taken From students performance, Behaviour, attitude, onceptual skills knowledge suggestion Given By Them

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BTech	CSE	60	22	18
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	846	148	47	7	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
54	27	4	4	8	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a partnership between two people that supports personal and/or professional development between a less experienced individual, called a mentee, and a more experienced individual known as a mentor. Over the course of your career, you may have many mentors and mentees. The mentor has a chalked-out responsibilities to take care of all the mentees such as to provide them career counseling, to provide them personal counseling, to support them for any kind of difficulty in their curriculum, to make provision of remedial coaching for them and

to always support them as and when required AAll teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. mentorship involves sharing knowledge, experiences, and feedback. The goal is to help the mentee navigate challenges, develop skills, and achieve their own goals. Whether youre a mentor or mentee, be mindful of the four pillars of mentorship: trust, respect, expectation, and communication. Investing a few minutes to explicitly discuss the relationship expectations and communication logistics will pay dividends in decreased frustration and improved satisfaction Successful mentoring relationships go through four phases: preparation, negotiating, enabling growth, and closure. Typically, teachers provide instruction and guidance in a limited setting, such as a classroom or online. Mentors serve as long-term advisors who guide their mentees through life. So a mentor can be a guide as well. Guides, however, are shorter-term advisors who help mentees navigate specific situations or tasks HOD will meet all mentors of his/her department at least once in a month to review paper implementation of system. Advice mentors wherever necessary. Type of mentoring done in our institution are- 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. 4. Lab Specific – Regarding Do's and Dont's in the lab. Outcomes of the system a) The attendance percentage of the students has increase to greater extend. b) The number of detainment of students has decrease consistently. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
994	54	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	54	0	9	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Mid Semester Test/Exams The answer sheets are to be checked within a week and scripts are shown to the students. If the student has any doubts about the

evaluation, the teacher justifies the marks allocated. Thereafter answer sheets are taken back from the students and submitted to the concerned HoD for record. The institute has a well-managed student section that functions under supervision of the Dy. Dean Academics Affairs, who regularly updates the students and personally handles the evaluation and re-evaluation related queries and complaints. All complaints are personally taken care by him. The HODs and CP advisors also ensure that the evaluation procedures and reforms of university and the institute are communicated to concerned parents from time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is a schedule of all of the events that occur in an academic year. These events may include examination dates, spring break or reading week and the last day of the semester. Academic calendars—and the dates included—can be presented at the semester level or as part of an academic year-long calendar. Look through the syllabus for each of your courses. Add important dates and work periods to your planner or calendar. Add regular due dates and add due dates for big assignments. Add blocks of time to work on big assignments ahead of the due dates. The Academic Calendar indicates the annual working days, teaching days, admission schedule, examination and evaluation as per college guidelines. Curricular Activities: It covers the entire teaching and learning process with the teaching plan and transacting the prescribed curriculum effectivel All Examination as indicated in Academic calendar held as per schedule so that students can plan their preparation accordingly

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ptu.ac.in/syllabus/#1610102986246-e6ac72c5-c6da

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.ietbhaddal.edu.in/CommonData/downloads/Student-Survey-Form.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Electrical	1	Nill
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Pharmacy	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Free health checkup camp	organized by NSS, Institute of Vocational Studies Bhaddal, Ropar	Free health checkup camp	4	12
Free health checkup camp	organized by NSS and Institute of Pharmaceutical Sciences, IET Bhaddal Technical Campus, Ropar	Free health checkup camp	4	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Conduct of	2	Nill	1

Examinations					
View File					

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	33.45

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	49500	4700000	500	3000000	50000	7700000

Books						
Reference Books	25000	11000000	0	0	25000	11000000
Journals	20	30000	0	0	20	30000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	320	220	3	3	4	30	10	50	0
Added	0	0	0	0	0	0	0	0	0
Total	320	220	3	3	4	30	10	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
25	23.36	592	591.87

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure as university requirement

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institute Scholarships	34	349400
Financial Support from Other Sources			
a) National	PMS Scholarship	276	13281750
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills Development	14/08/2018	170	Soft Skills-3
Pre Placement Training	24/09/2018	330	Pre Placement Training
Business English Training	01/07/2019	250	Business English Training
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Seminar on Career Counselling	139	139	70	35
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	5	20

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Indusind BANK LTD Softobiz tec	163	78	HOTEL GOLDEN SAROVAR	109	43

hnpologies pvt ltd. Small Business fincredit India PVT LTD. Muthoot Finance ltd. Byte code technologies pvtltd. Agape business resurgence pvt Emmbros auto comp ltd. Roofsol energy pvt.ltd HOTEL REDISON BLU MARKETING IN		PORTICO HOTEL JAYPEE PALACE RAMADA PLAZA CHANDIGARH HOTEL JAYPEE PALACE HOTEL JAYPEE PALACE THE C HANCERYPAVIL IOM HOTEL GOLDEN SAROVAR PORTICO THE CHANCERYPAVI LIOM HOTEL NOORMAHAL RAMADA PLAZA CHANDIGARH HOTEL JAYPEE PALACE HOTE		

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	11	IET BHADDAL	BBA	Chandgiarh University	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institute Level	26

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver Medal	National	1	2	Nill	Ravinder Singh

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 – Activity of Student Council amp representation of students on academic amp administrative bodies/committees of the institution (maximum 500 words) Response: The Student Council of Arul Anandar College is a vibrant body constituted with the aim of promoting democracy in the academic ambience and developing leadership skills among students, both men and women. The Student Council The Student Council encompasses student representatives elected by the students through digital voting at the start of every academic year. The Council includes Fine Arts Secretaries, Sports Secretaries, Association Secretaries, Department Secretaries and Part V Secretaries maintaining gender equity. Leadership Training Programme Professional Soft Skill Trainers are invited to train the elected representatives every year. The programme identifies and unearths the hidden potentials in the students and evolves them as prospective leaders. Representation in Academic and Administrative Bodies Members of the Student Council function as links between the student community and the academia, representing their views and suggestions to the members in the following academic and administrative bodies: Planning and Evaluation Committee• Internal Quality Assurance Cell• Research Council and Ethics Committee• Anti – Ragging Squad• Internal Complaints Committee• Magazine Committee• Fine Arts Committee• Sports and Games Committee• Roles and Responsibilities The Council is encouraged to involve in the lead events and celebrations of the College. They are of great assistance to the officials in maintaining the discipline and general conduct of the students. It further conducts various cultural, academic and outreach programs, manifesting their organizational calibre and leadership skills. The representatives of the various departments also conduct all the programmes and competitions initiated by their parent departments. The Student Council annually organises the following programmes under the chairmanship of the Principal and the guidance of the Dean for Student Affairs and Dean for Women Students Affairs: Health and Medical camps and Veterinary Camps .They also create awareness among the masses on the ill-effects of plastics, segregation of waste materials and planting of trees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards

decentralized governance system. 1. Principal level The Governing body delegates all the academic and operational decisions based on policy to the principal in order to fulfill the vision and mission of the institute. The principal formulates common working procedures and entrusts the implementation with the faculty members. 2. Faculty Level Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charges of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with industry experts and appointed as coordinators and convener for organizing seminars/workshops/conferences/F DPs. For effective implementation and improvement of the institute following committees are formed. Other unit like sports, library, store etc. has operational autonomy under the guidance of the various committees/cells. 3. Student Level Students are empowered to play an active role as a coordinator of co-curricular and extra-curricular activities. Participative management Both students and faculties allowed expressing themselves of any suggestions to improve the excellence in any aspect of the institute. Strategic Level • The principal, academic co-coordinator and staff members are involved in defining policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development and effectively implementing the same to ensure smooth and systematic functioning of the institute. • Staff members are also involved in deciding academic activities and examinations to be conducted by the college. Functional Level • At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. They also correspond with the university. Operational Level • The principal of the institution is responsible for academic, nonacademic and administrative activities of the institution. • On behalf of the institution, he/she interacts and corresponds with AICTE,PCI and affiliating university, etc., • All the staff members actively participate in implementing the policies, procedures, and framework designed by the management in order to maintain and achieve the quality standards. Office staff is involved in executing day to day support services for both students and faculties.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	IET Bhaddal is affiliated to IKG-PTU Jalandhar. The university has Board of studies for every individual department. The Board of studies calls experts, stakeholders and industrialists for outlining the syllabus and study scheme of the university. After finalizing the syllabus and scheme, they discuss it with Academic Council which includes Principals, Directors of the affiliated colleges. Based on the university curriculum, load distribution sheet is prepared at the beginning of a semester for an entire department for all its programmes. For current academic year

	i.e. 2018-19 syllabus of all engineering programs, BBA, B.COM (H), MBA and many other programmes running under PTU was re-framed by the IKG-PTU.
Teaching and Learning	At IET Bhaddal, we follow a holistic approach for growth and development of students, our teaching methodology includes presentations, case studies, quizzes, inquiry learning, hands on activities etc. we have well qualified and experienced faculty. The subjects are assigned to faculty very carefully according to their qualification so that pass percentage of students can be increased specially in case of tough subjects. Each faculty mentor has a group 15 students whose overall growth and development are continuously monitored by faculty and their problems are resolved. IET Bhaddal has Wi-Fi enabled campus. It has huge library with over books and various journals, magazines, newspaper. Institute has tie-up with NIELIT Chandigarh and remote centre of IIT Bombay. Institute also organizes National Seminars/ Workshops/ Training programs wherein students gain knowledge in the desired field.
Examination and Evaluation	The Academic date sheet for the conduct of examinations and evaluation is prepared by the IKG-PTU Jalandhar. Since the institute is affiliated to the IKGPTU, examination and evaluation are held as per the rules and regulations of the university and the institute strictly adheres to them. IKGPTU Evaluation Centre was established at IET Bhaddal. Moreover three mid semester tests are conducted as per academic calendar framed by IKGPTU. Examination consists of External examination and internal examination. Internal theory marks consist of 40 marks which is based on mid semester tests, assignments and attendance.
Research and Development	IET Bhaddal has well equipped Project Labs and Workshops. Students of various courses utilize workshops and labs throughout the semester and for their pre-final and final semester projects as well as research work. Faculty and students are encouraged to present and publish papers in International/National Conference as well as journals. Research and Development cell has been established

	in the institute which meets from time to time and looks after the quality related discussions in research and development.
Library, ICT and Physical Infrastructure / Instrumentation	The college Library is equipped with CCTV cameras for overall monitoring and surveillance. 52434 Text books, 5000 Reference books, 24 journals, Magazines are accessible in the library. Eighteen computers with internet have been installed in the library. Institute has Wi-Fi enabled campus. It has an extensive IT infrastructure. It assesses the equipment and infrastructure on a regular basis.
Human Resource Management	The institute follows decentralized modes of functioning, and works through duly committees. It practices transparency and accountability mechanisms. Frequent meetings and interactions are held with stakeholders to share views. The practice of work allocation has facilitated and optimized multi-tasking competencies. To ensure efficient working of the system, the administration undertakes random checking. The institute has a grievance cell and a system to redress the complaints of the teaching and non-teaching staff and the students. With timely facilitation of entitlements, redress of grievances and appreciation of tasks, the institute ensures reconciliation of individual situations with institutional mechanisms.
Industry Interaction / Collaboration	Every department organizes industrial visits as field work in their respective field to enhance the student's knowledge and to expose the students to the world. Training and placement cell has signed MO Us with various industries. The experts from these industries conduct seminars for the students and faculty members. Interaction and collaboration with industry is organized by the institute to facilitate skill and knowledge application and enhance the employment opportunities for the students. The emphasis is on building and strengthening personal and professional network through workshops, internship fellowships and mock interview to develop productivity and exposure.
Admission of Students	The procedure for admission of students is laid down by the IKG-PTU

Jalandhar. Admission of the students follows a centralized pattern and it is done in accordance with the norms set by the university. The admission for UG and PG programmes being run in the institution on the basis of their merit position. Students are admitted from different states and countries under the management quota of the institute provided by the university, for which it strictly follows the admission criteria set by the university. Institute also offers various centre and state level scholarships like PMS-SC etc. Institute also offers neighborhood scholarship, fatherless, meritorious, parentless scholarship etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Since admission of students for coming academic years is an integral part of the educational institute, admission process of various programmes is planned and performed through online facilities/ portals. Various ICT were used for planning institute level events and activities, for which the institute uses e-mails of faculty.
Administration	The college has Biometric attendance for its entire staff which was started in year. The campus is equipped with CCTV installed at various prominent places. Institute staff uses Smartphone with inbuilt social apps like whatsapp to communicate in addition to regular emails. All Principal, Heads, Teaching and non-teaching staff have been provided with official email ids made on institute domain. They have also been provided with official institute mobile phones.
Finance and Accounts	With the objective of producing immediate information in Finance and Accounts i.e. "Single Click Accounting '' this section of institute is e-governed. The college uses tally prime for the transparent functioning of Accounts department. Following steps are implemented for E-Governance in finance and accounts. • Students submit their fees through cash/online banking. • Institute provides salary to the staff through online banking. • Payment of bills against remuneration, honorarium, and vendors are also paid

Student Admission and Support	IET Bhaddal is affiliated to IKG-PTU, Jalandhar. Institute follows admission process as per university guidelines and also participates in university counseling. The institute adopts proper mechanism for ensuring publicity as well as transparency in the admission process. From time to time advertising for admission is given in the leading newspapers and social media. The institute also maintains its website (www.ietbhaddal.edu.in). The data of newly admitted students are entered on PTU portal. Institute id has been created by IKG-PTU.
Examination	IET Bhaddal is affiliated to IKGPTU and follows the examination pattern of the university. Each student has given id and password created by IKGPTU. Each information relating to examination, result, documents, date sheet is shared via their PTU ids. Also student can send queries through their ids. IKGPTU's guiding principles are strictly adhered to with respect to evaluation process of examination. Two Mid Semester Tests are conducted. The schedules of Mid Semester Tests (MST) are communicated to students and faculty in the beginning of the semester through institutes

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
54	54	20	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group personal accidental , Maternity leave, study leave, medical leave, transportation facility,gym facility, provident fund for eligible staff member	Group personal accidental policy, maternity leave, medical leave, yoga and gym facility, Provident fund to some eligible staff, Fee concession to wards of employee	Group personal accidental insurance policy, Various scholarships scheme, Shuttle bus service, cash prizes to university toppers

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As part of our commitment to quality assurance, the institute conducts regular internal and external audits throughout the year. These audits serve as a comprehensive evaluation of various aspects of our academic and administrative functions, ensuring compliance with established standards and identifying areas for improvement Institute of Engineering and Technology has an effective mechanism for Internal and External Audit. The Accounts of the Institute are audited by chartered accountants regularly. Internal Audit Our Institute places a high emphasis on regular internal audits to assess and enhance the effectiveness of our systems, processes, and procedures. The institute has a finance committee and appointed qualified Chartered Accountants as an Auditor and also forms a team of staff under them to do a methodical verification on a periodic basis. The key objectives of these internal audits are: 1. Ensure adherence to internal policies, regulations, and statutory requirements. 2. Identify and mitigate potential risks that could impact the quality of education and services provided. 3. Evaluate the efficiency of existing processes and recommend improvements for better effectiveness. 4. Evaluate the effectiveness of our internal control and processes. 5. Identify areas for improvement and enhancement. 6. Enhance transparency and accountability in our operations. The Procedure for internal audit is as follows. 1. The expenses incurred are verified under the different heads by checking bills and vouchers by the internal auditor's team. 2. Approvals and authorization are verified with instructions. 3. Accounting of expenses according to the nature of the expenses is verified. 4. Actual Expenditure is compared with the Budget allocated to evaluate the variation. 5. Statutory deductions such as TDS are verified with Form 16 and Form 24Q and 26 Q. 6. All the fees pay-in-slips are vouched with the Bank Statements. 7. Surprise cash verification is conducted to verify the petty cash transactions. 8. BRS statements are verified on a weekly

basis. 9. Statements of Sundry Creditors ageing are verified. 10. Payroll statements along with the attendance registers are verified on a monthly basis. External Audit: In addition to internal audits, our institute engages external auditors to conduct comprehensive assessments. These audits serve several purposes, including: 1. Validating the accuracy of our financial statements. 2. Ensuring compliance with statutory regulations and reporting requirements. 3. Providing an unbiased evaluation of our institutional practices. 4. Enhancing the credibility and reputation of our institution. 5. Analytical Procedures are followed to assess the overall correctness of the books of accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	Nill

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating university IKGPTU	Yes	Interdepartment
Administrative	Yes	Affiliating university IKGPTU	Yes	Director Office

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The feedback of parents is used to improve the Teaching- Learning process. • It improves student teacher interaction • To strengthen mentoring, training and educational tours.

6.5.3 – Development programmes for support staff (at least three)

• Fire Safety Equipment Training • Seminar on Health and Hygiene Awareness by Institute of Pharmaceutical Sciences • Encouraging them to acquire computer skills • Workshop on awareness of IKGPTU Admission policies and procedures

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of

	initiative by IQAC	conducting IQAC			participants
2018	Induction Programme	23/07/2018	23/07/2019	27/07/2019	38
2018	NASA	18/10/2018	18/10/2018	21/10/2018	1500
2018	FDP on Data Analysis	26/11/2018	26/11/2018	30/11/2018	17
2018	Health and Hygiene awareness	25/09/2018	25/09/2018	25/09/2018	30
2019	Scilab Workshop in collaboration with IIT Bombay	04/05/2019	04/05/2019	04/05/2019	20
2019	International Women day	08/03/2019	08/03/2019	08/03/2019	40
2019	FDP on innovation and creativity	12/02/2019	12/02/2019	12/02/2019	36
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Motivational session on women	30/07/2018	30/07/2018	140	130

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar panels have been fitted in girls and boys hostel for their use. Two solar panels are there in boy's hostel and 1 solar panel in girl's hostel. This is the renewable use of energy which is pollution free. There is use of LED bulbs which are power efficient and uses minimal electricity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	8
Physical facilities	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	04/07/2018	21	Stitching Course	Imparting stitching course to Females of nearby Villages	30
2018	1	1	04/09/2018	1	Cleanliness Drive	To keep the institution and nearby area free from pollution and dirt	204
2018	1	1	05/10/2018	1	Nature Conservation Drive	Awareness about natural resources and their conservation	190
2019	1	1	05/02/2019	1	Wild Life Conservation Drive	To protect and not harm the animals	206
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for students	10/10/2018	enhancing the students morale and to respect their rights and academic freedom
Code of Conduct for faculty	10/10/2018	To impart quality education to students and follow the rules and regulations of the institute sincerity and in a discipline manner.
Code of Conduct for employer	10/10/2018	Providing institute with genuine feedback based on performance of

| | | | the employees. Paying of wages as declared by them. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Grooming Session	13/08/2018	13/08/2018	212
Professional Ethics Session	18/09/2018	18/09/2018	177

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Yoga and tree plantation was held which gave everyone message to plant more trees for a pollution free environment. 2. There is restricted entry of vehicles in the campus to avoid pollution. Check point is there to ensure that. Pedestrian friendly pathways are there. 3. Say no to plastics boards are there in the campus so as to lay emphasis on no usage of single use plastics. 4. Save water banners are put inside mess and canteen. Save energy banners are put in the campus so as to use energy judiciously. 5. Cleanliness drive was there to make the students aware of planting more trees and making the campus a clean place

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Promoting Enterpreneurship among students 2. Objectives of the Practice: The main objective is to send message to students to be entrepreneurs. 3. Context: The students learn a lot of practical applications and can start their own bussiness. 4. Practice: The students will get a lot of exposure of business in this form 5. Problems encountered: Some students are not able to understand the practical aspect of starting a business. 2.Title of the Practice: Rural Outreach programmes 1 . Objectives of the Practice: The faculty visit the nearby rural areas and impart education to the needy ones 2.Context:After imparting education to the rural people, they can become self sufficient. 3.Practice: This is practiced in the rural areas as stitching coaching to near by rural area women. 4. Problems encountered: Some faculty are busy in the departmental work also and donot get enough time.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Title of the Practice: Promoting Enterpreneurship among students 2. Objectives of the Practice: The main objective is to send message to students to be entrepreneurs. 3. Context: The students learn a lot of practical applications and can start their own bussiness. 4. Practice: The students will get a lot of exposure of business in this form 5. Problems encountered: Some students are not able to understand the practical aspect of starting a business. 2.Title of the Practice: Rural Outreach programmes 2 . Objectives of the Practice: The faculty visit the nearby rural areas and impart education to the needy ones 3.Context:After imparting education to the rural people, they can become self sufficient. 4.Practice: This is practiced in the rural areas as

stitching coaching to near by rural area women. 5. Problems encountered: Some faculty are busy in the departmental work also and donot get enough time.

Provide the weblink of the institution
https://www.ietbhaddal.edu.in/

8.Future Plans of Actions for Next Academic Year

The college has to foster good relationship with the alumni. The networking should be strong so that whenever as per requirements the college may contact them. This will help the regular students to feel motivated and certain seminars could be conducted. These seminars can be held in which the alumni can share important perspectives like their placement, jobs and experiences.